

**DEFENSE MATERIEL MANAGEMENT BOARD (MMB)**  
**CHARTER**

**SUBJECT:** Materiel Management

**Reference:** DoD Directive 5134.1, Subject: Under Secretary of Defense (Acquisition)

**A. PURPOSE**

This charter establishes the Defense Materiel Management Board (MMB) as an organization operating under the auspices of the Under Secretary of Defense (Acquisition) (USD(A)), with mission, objectives, composition, responsibilities and authority, and procedures as stated below. It establishes a senior-level management board, that will provide the Secretary of Defense and his staff with the mechanism to ensure operational oversight and direction to implement Defense materiel management initiatives and programs for more efficient and economical performance of logistics functions worldwide.

**B. APPLICABILITY**

Applies to the Office of the Secretary of Defense; the Military Departments; the Joint Chiefs of Staff; Joint Staff; the Defense Agencies; and DoD Field Activities. These organizations are hereafter referred to as DoD Components.

**C. MISSION**

The mission of the DoD Materiel Management Board is to develop, promote and guide the execution of sound business practices resulting in the application of effective, efficient, and innovative materiel policies, procedures, systems and related facilities management within the Department of Defense (DoD). The MMB shall exercise functional oversight and management direction of DoD-wide materiel initiatives, programs, resources and automated systems.

*this implies a very strong decision-making role for the Board.*

**D. OBJECTIVES**

Specific objectives to be pursued in accomplishing this mission include:

*Is that intent?*

1. Provide a forum for the coordinated review of DoD materiel management policies, incentives, systems, and programs to continue to further the goals of the Secretary of Defense in enhancing economies and efficiencies while improving military capability and the overall level of logistics support.

2. Ensure that the most crucial decisions regarding DoD materiel management will be made in the most efficient and cost-effective manner.

3. Develop and execute coordinated programs to ensure that new and emerging technologies, business practices, and supporting ADP systems are expeditiously implemented throughout the DoD materiel management establishment. Promote standardization and uniform application of policies, ADP systems and business practices to the maximum extent possible.

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4. Ensure that effective coordination takes place among the various Component functional elements and other DoD functional managers to achieve Secretary of Defense goals and priority initiatives.

5. Resolve interComponent materiel management issues.

6. Undertake other tasks as directed by the DASD(Logistics).

E. Composition The Permanent members of the MMB are:

1. Deputy Assistant Secretary of Defense (Logistics) (DASD(L),  
(Chair)

2. Deputy Assistant Secretary of the Army (Logistics) (SAILE-LOG)

3. Director of Supply and Maintenance, Office of the Deputy Chief of Staff for Logistics (Army) (DALO-SMZ-A)

4. Director of Materiel, Office of the Chief of Naval Operations  
(OP-41)

5. Assistant Commander for Inventory and Systems Integrity, Naval Supply Systems Command (NSUP-OX)

6. Director of Logistics Plans and Policy, Deputy Chief of Staff, Logistics and Engineering, Headquarters, USAF (LEY)

7. Executive Director for Supply Operations, Defense Logistics Agency (DLA-O)

8. Special Assistant, Assistant Deputy Chief of Staff (Installations and Production), Marine Corps Headquarters (HQMCL)

9. <sup>leader of the</sup> ~~Director~~, Materiel Management Corporate Information Management

7 Title is not Direct

In addition to the MMB members, the MMB Executive Secretary, designated by the Deputy Assistant Secretary of Defense (Logistics), shall attend and record all MMB meetings.

#### F. RESPONSIBILITIES AND AUTHORITY

1. The MMB Chair shall:

a. Report to the Assistant Secretary of Defense (P&L) and will be responsible for the diligent pursuit of the objectives articulated in paragraph D of this charter.

b. Direct and supervise the operations of the MMB.

c. Schedule and preside at MMB meetings.

d. Ensure that issues are addressed comprehensively and conclusively.

e. Make decisions on all matters and issues addressed by the MMB.

f. Shall invite representatives from DoD Components or other Government Agencies to participate in MMB activities on a case-by-case basis if the Chair determines that the presence of such representatives is appropriate because of the specific issues under consideration.

g. Establish, task, and maintain management oversight of the standing or ad hoc subgroups established to support the goals of the MMB.

h. Establish and designate the leadership of standing and ad hoc MMB working groups as required.

2. MMB members shall carry out the following responsibilities in pursuit of the objectives articulated in paragraph D of this charter under the guidance and direction of the chair:

a. Develop and submit agenda items;

b. Make recommendations as appropriate regarding MMB agenda items, materiel management initiatives, programs, resources, and automated systems;

c. Provide data, appropriate resources and conduct studies and analyses in response to taskings of the Chair;

d. Provide representation and leadership to standing and ad hoc working groups as required by the chair.

3. The MMB Executive Secretary will prepare agendas; document and disseminate decisions of the Board; and monitor progress of action items and taskings.

#### G. MEETINGS

The MMB will meet at least quarterly or more frequently as needed to accomplish its functions and/or address emergent issues.

#### H. EFFECTIVE DATE AND TERMINATION

This charter is effective immediately and shall remain in effect until terminated by the Assistant Secretary of Defense (P&L)

DEFENSE MATERIEL MANAGEMENT BOARD  
"INTERIM" SYSTEMS DEVELOPMENT

